

## **FEDERAL POLYTECHNIC OKO, ANAMBRA STATE**

### **INVITATION FOR PRE-QUALIFICATION FOR THE MERGED TETFUND ANNUAL INTERVENTION PROJECTS FEDERAL POLYTECHNIC OKO, ANAMBRA STATE**

#### **(A) INTRODUCTION**

In compliance with the Public Procurement Act 2007, the Federal Polytechnic Oko, Anambra State invites interested, competent and reputable companies to make submissions for Technical Pre-qualification bids in respect of Years 2011/2012/2013/2014 (Merged) TETFund Annual Intervention Projects.

#### **(B) SCOPE OF WORKS**

Lot 1: Construction of One Storey Agricultural Engineering Complex with external works

Lot 2: Construction of One Storey Multi-purpose Hall with offices/external works.

Lot 3: Construction of One storey Renewable Energy Complex with external works.

Lot 4: Construction of One Storey General Studies Complex with external works.

Lot 5: Construction of One Storey Information and Communication Technology Centre (ICT) Complex with external works,

#### **(C) PRE-QUALIFICATION CRITERIA**

The pre-qualification documents (Technical) to be submitted by prospective contractors) should include and must be arranged in the following order and pages numbered:

- (1) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7;
- (2) Evidence of Company's current Tax Clearance Certificate for the last three (3) years - 2015, 2016 and 2017. expiring on 31st December. 2018;
- (3) Evidence of current Pension Compliance Certificate valid till 31st December, 2018;

- (4) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2018;
- (5) Evidence of current Nigeria Social Insurance Trust Fund (NSFTF) Compliance Certificate valid till 31<sup>st</sup>December, 2018;
- (6) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;
- (7) A sworn Affidavit by a Director certifying that;
  - (a) The Director(s) of the company seeking pre-qualification have never been convicted by any law court.
  - (b) The company is not bankrupt
- (8) None of the officers of the relevant committees of the Federal Polytechnic Oko or Bureau of Public Procurement is a former or present Director, shareholders or has any pecuniary interest in the Company and to confirm that all to format ton presented in its bid are true and correct in all particulars;
- (8) Comprehensive company profile with the curriculum vitae of key staff indicating technical staff (Architects. Structural. Mechanical, Electrical Engineers and Quantity Surveyors) and Administrative Staff strength, stating Phone numbers, academic and professional qualifications, including photocopies of certificates and years of experience of key personnel and membership of professional bodies (ARGON, COREN, CORBON and QSRBN) respectively,
- (9) Company's Audited Accounts for the last three (3) years (2015, 2016 and 2017), certified by a professional Accounting, Audit firm.
- (10) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates (showing timely completion of the projects) and Photographs of the projects.
- (11) List of verifiable equipment in full working condition to be used for the project stating whether owned, hired or leased with proofs and stating present location of such equipment.
- (12) Evidence of financial capability to execute the projects including reference letters from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed.

(13) Company's registered address, functional contact address, GSM phone numbers) and e-mail address.

#### **(D) SUBMISSION OF BIDS**

Prospective Contractors are to submit their documents with a covering/forwarding letter under the company's letter head paper bearing amongst others, CAC registration number, contact address, GSM No and email address sealed and clearly marked in a sealed envelope 'Technical Bid for the specific LOT', Name, telephone Number and mailing address of the Bidding Entry should also be clearly stated on the reverse side of the envelope addressed to: The Registrar, Federal Polytechnic Oko, P.M.B 021, Aguata, Anambra State, and inserted into the Tenders Box kept in the office of the Director of Physical Planning at the main Campus of the Federal polytechnic Oko, Anambra State not **later than 12:00 noon on Monday, 30<sup>th</sup> July, 2018.**

#### **(E) OPENING OF BIDS DOCUMENTS**

The Technical Bids will be opened during a public opening ceremony immediately after the deadline for submission at **12:00 noon on Monday, 30<sup>th</sup> July 2018** at the Multi-Purpose Hall, Federal Polytechnic Oko, Anambra State.

Only prequalified companies will be contacted at a later date for issuance of Financial Bid document on the presentation of evidence of payment of non-refundable processing fee of N 10,000.00 (Ten Thousand Naira) only, paid into the Federal polytechnic Oko's Remita's account in any reputable Commercial Bank in Nigeria.

#### **(F) NOTES**

(a) Submission of bid documents to the an obligation to the Federal polytechnic Oko, Anambra State is neither a commitment nor an obligation to engage any contractor or his agent and non-submission of any of the above documents renders the submission non-responsive.

(b) This advertisement for invitation for the pre-qualification should not be construed as a commitment on the part of the Federal polytechnic Oko, Anambra State, nor shall it entitle any contractor to make any claims whatsoever or seek any indemnity from the Federal polytechnic Oko, Anambra State.

(c) The polytechnic may verify any or all claims made by the applicants and shall disqualify any company whose claims are found to be fake in addition to other sanctions that may be deemed necessary.

(d) All submission pages must be duly initialled by the company.

(e) Bidders who have worked for the polytechnic and have any poor performance, abandonment, termination and prolonged contract execution period need not apply.

(f) Please note that prospective bidders are not permitted to bid for more than two (2) Lots

(g) Non-compliance to the instructions above will lead to automatic disqualification.

**SIGNED:**

**MANAGEMENT**